



REQUEST FOR PROPOSAL

After-School Meals

APPLICATIONS DEADLINE: Rolling

Grant Awards: On quarterly cycle beginning Jan. 1

The Child and Adult Care Food Program At-Risk (CACFP At-Risk) is a federally funded program that after school programs.

After-School Enrichment Programs: CACFP reimburses eligible programs for serving nutritious meals and snacks to children and teens after their school days ends and on non-school days during the school year.

In Minnesota, CACFP At-Risk is significantly under-utilized. According to data from the Minnesota Departments of Human Services and Education there more than 400 after-school youth program sites that could expand meal offerings to include a supper meal.

We have identified three initial not-in-school-time opportunities to feed hungry children:

- Start a CACFP At-Risk Meal Program at your school
- Increase enrollment by youth programs in CACFP At-Risk Meal Program
- Transition school sites currently offering snacks through the School Nutrition Program (SNP) to CACFP At-Risk suppers

Grants ranging from \$2,500 to \$5,000 will be awarded to individual and multi-site After-School Program Sponsors, and potential sponsors to expand the number of children who receive nutritious meals through the CACFP At-Risk program.

Grants will be evaluated based on these criteria:

- Approved CACFP sponsor
- Ability to become a CACFP sponsor
- Site located in area eligible location
- Number of children to be served
- Number of days of operation
- Ability to pilot new strategies to increase the number of CACFP At-Risk meals
- Child Nutrition Index Data

Date of application

Organization Information

If you are a Child Care Center or Community Organization, please fill out this form.

Name of Organization:

Type of Organization:



111 Third Avenue South, Suite 380 • Minneapolis, MN 55401
 612-388-5551 • www.hungerimpactpartners.org

Street Address:	City, State, Zip:
Phone Number:	Website:
Name/Title of Organization Leader:	Direct Phone Number: Email:
Name/Title of Application Contact Person:	Direct Phone Number: Email:
Program Partners:	Site Locations:

If you are a School or School District, please fill out this form.

School Name:	School District Name:
Street Address:	City, State, Zip:
Phone Number:	Website:
Superintendent:	Direct Phone Number: Email:
Principal:	Direct Phone Number: Email:
District Business Official/Manager:	Direct Phone Number: Email:
Name/Title of Application Contact Person:	Direct Phone Number: Email:
Total Enrollment:	Grades:

Proposal Information

1. Provide a brief narrative of the project and its goals. What do you hope to accomplish?

5. What is the timeline for the project? What are key milestones?

Phase	Goal	Timeline
1		
2		
3		

6. How will you measure your progress and outcomes?

Budget

Dollar amount requested: \$ _____

Total project budget, if greater than request: \$ _____

Authorization

Printed Name of Organization Leader

Signature

Date

APPLICATION SUBMISSION AND NOTIFICATION



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Please e-mail a full-set of application materials to lkraft@hungerimpactpartners.org. A complete application should include:

- The name of your organization typed in the subject line, and “proposal.”
- This signed proposal document.
- IRS 501c3 Determination Letter or equivalent (for your organization or for the umbrella organization/fiscal agent which you fall under, with a brief statement explaining the relationship between your agency and the umbrella organization/fiscal agent) OR if you are a faith-based organization and don't have a 501c3 letter, submit your Fourteen Point Test. Government entities, including public schools, are exempt from this requirement.
- List of your Board of Directors, including their titles, professional affiliations and when their board terms expire; government entities, please indicate titles of person responsible for the proposal and his/her immediate supervisor.
- Most recently completed Form 990, if available and pertinent.
- Itemized project budget, in whatever format you use.

Successful applicants will be notified by e-mail. Expect to receive a grant agreement, which will require a signature, before funds can be released.