



REQUEST FOR PROPOSAL

Summer Meals Initiative

APPLICATIONS DEADLINE: Rolling

Grant Awards: Annually in April

Federal nutrition programs provide children from low-income families free, nutritious meals to help them learn, play and grow in the summer when they are out of school. There are three child nutrition summer feeding offerings: Summer Food Service Program (SFSP), the Seamless Summer Option, and schools that operate year-round can continue to provide meals through the National School Lunch Program/School Breakfast Program (NSLP/SBP).

The summer meals programs are an important link in maintaining the health and well-being of Minnesota's food insecure children. Lack of nutrition during the summer months may set up a cycle for poor academic performance once school begins.

In Minnesota, between 2000 and 2015 summer programs doubled the number of meals served to children – growing from 3 million in 2000 to 6 million in 2015. However, Minnesota is not ensuring that children have adequate summer nutrition.

Hunger Impact Partners, in collaboration with the Minnesota Department of Education, will support opportunities to increase participation in SFSP and the Seamless Summer Option. Grants ranging from \$500 to \$1,000 will be awarded.

Grants will be evaluated based on these criteria:

- Approved SFSP sponsor
- Organization seeking approval to become SFSP sponsor
- Site located in area eligible location
- Number of children to be served
- Number of meals served per day
- Number of days of operation
- Ability to pilot new strategies to increase summer meal program participation
- Child Nutrition Index Data

Date of application



Organization Information

Name of Organization:	Type of Organization:
Street Address:	City, State, Zip:
Phone Number:	Website:
Name/Title of Organization Leader:	Direct Phone Number: Email:
Name/Title of Application Contact Person:	Direct Phone Number: Email:
Program Partners:	Site Locations:

Proposal Information

1. Provide a brief narrative of the project and its goals. What do you hope to accomplish?

2. What sources would you need to accomplish these goals? Please provide an estimated budget and list any internal and external resources that will or may be put toward the project.

3. Please list the sites where you are currently serving summer meals and those you wish to expand.

4. How many summer meals did you provide in 2016? How many summer meals do you expect to serve through this program in 2017 summer? How many students do you expect will participate? Please provide a brief explanation of how you arrived these estimates.

5. What is the timeline for the project? What are key milestones?

Phase	Goal	Timeline
1		
2		
3		

6. How will you measure your progress and outcomes?

Budget

Dollar amount requested: \$ _____

Total project budget, if greater than request: \$ _____



Authorization

Printed Name of Organization Leader

Signature

Date

APPLICATION SUBMISSION AND NOTIFICATION

Please e-mail a full-set of application materials to lkraft@hungerimpactpartners.org. A complete application should include:

- The name of your organization typed in the subject line, and “proposal.”
- This signed proposal document.
- IRS 501c3 Determination Letter or equivalent (for your organization or for the umbrella organization/fiscal agent which you fall under, with a brief statement explaining the relationship between your agency and the umbrella organization/fiscal agent) OR if you are a faith-based organization and don't have a 501c3 letter, submit your Fourteen Point Test. Government entities, including public schools, are exempt from this requirement.
- List of your Board of Directors, including their titles, professional affiliations and when their board terms expire; government entities, please indicate titles of person responsible for the proposal and his/her immediate supervisor.
- Most recently completed Form 990, if available and pertinent.
- Itemized project budget, in whatever format you use.

Successful applicants will be notified by e-mail. Expect to receive a grant agreement, which will require a signature, before funds can be released.